

# St Andrew's Prep

## EASTBOURNE

### Scale of Charges for 2023-24

#### St Andrew's Prep Nursery

Children can start at St Andrew's Prep Nursery from the age of nine months to four years old at any time during the year. The Nursery is open from 8am to 6pm 50 weeks per year, except for the Christmas period, Bank Holidays and INSET days before the start of the academic year. Please note that different tariffs apply for term time and holiday club.

Sessions are booked in advance and there is the opportunity to increase sessions with immediate effect, subject to availability, but to reduce sessions, a term's notice must be given in writing.

The Nursery is split into three groups: Starling class is for babies aged nine months to 2 years old; Nightingale class is for children aged 2 years to pre-school age and then Kingfisher class is the pre-school class (the year before they start school).

### The Nursery Fee Structure Academic Year 2023-24

Fees for nine months to four year olds during term time. (Holiday Club is charged separately)

Please click [here](#) to view our term dates for the academic year or visit our website

[www.standrewsprep.co.uk](http://www.standrewsprep.co.uk)

Sessions	Daily rate for nine months to two years	Daily rate for two to three year olds	Daily rate for three to four year olds without any EYEE funding	Daily rate for three to four year olds claiming three EYEE hours a day (maximum 15 hours per week)*	Daily rate for three to four year olds claiming six EYEE hours a day (maximum 15 hours per week)*
8am to 1pm	£51.00	£48.50	£60.10	£33.10	N/A
1pm to 6pm	£51.00	£48.50	£53.60	£26.60	N/A
8am to 4pm	£68.80	£64.40	£76.20	£53.70	£31.20
8am to 6pm	£80.50	£75.00	£92.25	£69.75	£47.25

\*includes care package

### Registration Fee

The first stage of the admissions process is to complete a registration form and pay a fee of £150. The payment of the registration fee, which is for the administration process, reserves a place for your child at St Andrew's Prep Nursery. This is a one-off payment and is non-refundable.



# St Andrew's Prep

## EASTBOURNE

### Deposit

A deposit of £500 is requested to secure a place for your child at St Andrew's Prep Nursery. Deposits are due one year before entry or upon registration for late entries. The deposit is held by the school as security and is refundable when the pupil leaves the school, providing all financial commitments to the school have been met, and due notice (one full term) is given.

### Payment of Fees

Payment of fees are requested a term in advance and are payable on the first day of each term. Payment can be made by credit/debit card or bank transfer. Please email [lm@eastbourne-college.co.uk](mailto:lm@eastbourne-college.co.uk) for further information regarding payment of fees. **Please note:** No remission will be given for missed sessions due to illness, holidays or otherwise. Likewise, no sessions in lieu of the aforementioned will be given. EYEE funding can only be claimed for full weeks, therefore, if your child attends during the first two days of the Michaelmas Term 2023 (Thursday 31 August and Friday 1 September), these sessions will be charged as extras but at the funded rate.

### Early Years Educational Entitlement

St Andrew's Prep Nursery is a recognised provider participating in the Early Years Educational Entitlement scheme (EYEE) which provides Nursery Education Grants for three and four year olds and offers a maximum of 15 funded hours per week. **Please note:** Funding is available the term after your child turns three years old until their fifth birthday. **The qualifying dates are 1 September 2023, 1 January 2024, and 1 April 2024.** The EYEE funding is reflected in the price charged for the session on the fee structure. The funding does not include meals or specialist lessons, which forms part of our session prices. The Nursery offers flexibility in this respect to ensure that parents are able to maximise the full 15 funded hours per week.

### Government Tax Free Childcare Scheme

The Nursery is registered with the government tax free childcare scheme and if you would like more information, please click on the following link [www.gov.uk/taxfree-childcare](http://www.gov.uk/taxfree-childcare)

### Taster Days and Settling-in Sessions

To help parents choose the right nursery for their child, we offer taster sessions. We also offer children two free settling-in periods, morning or afternoon, to ensure a smooth transition. These may be taken during the week prior to a child starting at the Nursery, subject to availability.

### Nursery Holiday Club

St Andrew's Prep Nursery offers a holiday club throughout the school holidays with the exception of the Christmas period and Bank Holidays. The Summer holiday club is payable in advance, the half terms and Easter holiday club are added to the bill at the end of term. **Please note:** The EYEE government funded hours do not apply in holiday club. Prices for this year can be found below:

Sessions	Daily rate 9 months to 2 years	Daily rate 2 years +
8am – 1pm	£45.75	£43.00
1pm – 6pm	£45.75	£43.00
8am – 4pm	£63.60	£59.20
8am – 6pm	£75.50	£70.00

ECi Eastbourne  
College  
Incorporated

# St Andrew's Prep

## EASTBOURNE

### Transferring

If your child transfers from the Nursery to our Pre-Prep, a further top-up deposit is due to secure a place in our Reception class. Deposits are held by the school as security and are refundable when a child leaves, providing all financial commitments to the school have been met and due notice (one full term) has been given.

### Specialist Subjects

St Andrew's Prep Nursery offers specialist subjects each day for children aged two to four years old which are taught by our own specialist teachers. These are on offer during term time only and are included in the session price quoted. The specialist subjects include: cookery, dance, Forest School, ICT, music, and tennis. Alongside the specialist subjects, children enjoy a variety of other structured topics which include structured free play, topical activities, circle time, visiting the on-site library and joining the Pre-Prep for assemblies, concerts and themed events.

### Meals in the Nursery

During term-time, lunch is served at 11.45am and tea is served at 4.30pm. All meals are included in the fees, other than those that are pre-booked e.g. breakfast. The younger children (Starling and Nightingale) are served lunch in the dedicated dining room in the Nursery, while the older children (Kingfisher) have their lunch in the Pre-Prep dining room in the Prep School. Morning and afternoon refreshments are also provided within the session price. **Please note:** There is no catering provision during the holiday club. Therefore, all children will be required to bring a packed lunch, snacks plus a packed tea, depending on the sessions booked.

### Minimum Requirements

We require every child to attend St Andrew's Prep Nursery for at least three sessions per week (for example, 3 morning or afternoon sessions OR 1 full day plus a morning/afternoon session as this gives children continuity and helps them to settle in more quickly.

### Additional Hours/Sessions

Additional hours can be booked, subject to availability, at a rate of £10.75 per hour. Extra hours or sessions will be charged in arrears on the termly bill. Please note that if your child is eligible for the EYEE funding no extra funding can be claimed after the headcount day which is set by East Sussex County Council each term.

### Late Collection Charge

A £15 fee per quarter of an hour will be charged for late collections.

### Notice of Withdrawal

One term's notice in writing is required if your child is going to leave the Nursery, otherwise a term's fees will be due.

