



Sixth Form Private Study Policy

Policy number	US025
Applies to	Upper School
Endorsed by	Head Master
Responsibility	Deputy Head (Academic)
Date reviewed	September 2023
Next review	September 2024

Sixth Form Private Study Policy

IB and A-Level subjects are taught in 'blocks' of teaching time. Periods which are not taught are available for skills classes/independent projects, lectures, ToK, CAS and for private study.

Lower and Upper Sixth Formers' Private Study Periods

These private study periods are an essential part of pupils' preparation for examinations. Teachers expect pupils to use them wisely and will set work on the assumption that they have this time as well as prep time. Whether or not work is set, however, pupils must use these periods to good effect for their own academic purposes if they are to have any hope of achieving grades that reflect their ability. How well pupils use their private study periods will be a major factor in the school's report on pupils for university or career applications; it reflects a pupil's maturity and ambition, and ability to work independently.

Private Study: Expectations

Requirement to Register at the Bell Room

! Pupils who have a private study period at the following times MUST register with the Bell Room:

- period 6 on Mondays, Wednesdays and Fridays
- period 1 on a Saturday

Registering all pupils is a legal requirement. A conduct concern will be issued to Sixth Form pupils who do not register with the Bell Room when they have private study periods at these times.

During private study periods pupils may:

- ✓ Work in the library. This is a silent supervised study area during the examination months of January and June. At other times it is a quiet work area supervised by the library and academic staff.
- ✓ Work in a departmental library/study room (listed below). This gives pupils good access to subject specific books and to staff should they need guidance.
- ✓ All Sixth Form boarders with a double study period can return to their boarding house to study.
- ✓ Consult with their tutor or with another member of staff, by prior arrangement.

During private study periods pupils must not:

✗ Pupils must not use these periods for leisure activities, apart from leisure reading. For example, they must not use common rooms for games during study periods.

✗ No Sixth Form pupil (with the exception of boarders who have permission from their boarding housemaster) may leave the school estate during study periods and pupils must stay on site until the end of period 8 Monday - Friday and the end of period 5 on a Saturday.

✗ No Sixth Form pupil should use the day house as a study area unless their housemaster has given them individual permission to do so, and their name is recorded on the Senior Day Housemaster's list.

✗ No Sixth Form boarder should use the boarding house in a single study period unless they have permission from their Housemaster.

Any Sixth Form pupil found not behaving in accordance with these guidelines or not demonstrating the school's core learning behaviours will be required to register in the library (and work under supervision) until further notice. Academic warnings will be issued to Sixth Form pupils who do not attend when they have timetabled private study lessons in the library.

For some a stricter routine is beneficial and will be imposed in the best interests of all.

Departmental Library/Study Rooms:

Art – Digital Studio
Biology – L3
Business/Economics – B2
Chemistry – S25
Classics – R8
DT – T9, T12, T14, T15
English – R8
Geography - D16
History – D4
Music – Reading Room & Computer Room
Physics – S11
RE – K3

We value the adult and mature approach of the Sixth Form. The school consider study periods to be vitally important and encourage pupils to use them to develop their independent learning skills.

James Hodgson
Head Master

September 2023

Next review September 2024