

# Selection of Boys for School Trips Policy

<b>Policy number</b>	PS027
<b>Applies to</b>	Prep School
<b>Endorsed by</b>	Headmaster
<b>Responsibility</b>	Headmaster
<b>Date reviewed</b>	June 2023
<b>Next review</b>	June 2024

The school organises a number of trips during the year. Some of these are available to all boys in particular year groups. Others, such as sports tours, are available just to selected boys.

There are also a number of trips for which we are only able to offer a fixed number of places. In these situations there will always be a closing date by which consent forms and payment (if applicable) must be received.

If, by the closing date, the trip is oversubscribed, names will be drawn at random.

If the trip isn't oversubscribed by the closing date, all who have replied will be offered places as long as consent forms and payment (if applicable) have been received. The remaining places will be offered on a first-come first served basis to those who reply later.