



HMC BOARDING AND DAY  
1115 boys (275 Sixth Form)

## Rowing Coach

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### Bedford School

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Situated just 35 minutes on the train from London St Pancras, and half-way between Oxford and Cambridge, Bedford School is one of the region's leading boarding and day schools, educating boys from the ages of 7 to 18. Part of The Harpur Trust, Bedford's leading educational and social welfare charity, we are a vibrant school with a very strong sense of community, set in a beautiful 50-acre estate in the heart of the town.

There are approximately 700 pupils in the Upper School aged 13 to 18, with roughly 280 in the Sixth Form. 35% of the boys are boarders in our six boarding houses, each of which is "twinned" with a day house. Our Prep School with 400 boys caters for the 7-13 age range on the same campus, and has its own junior Boarding House.

Academic excellence is central to life at Bedford School, and we encourage boys to aspire to the highest possible standards and to stretch their expectation. Boys and staff come from a wide range of backgrounds and we promote a broad and diverse curriculum.

The school was inspected in November 2016, and we are particularly proud of the fact that ISI (Independent Schools Inspectorate) gave us the top ratings possible. Full details, including a copy of the inspection report can be found here:

<http://www.bedfordschool.org.uk/Inspection-Report>

The school had a compliance inspection in June 2019 and was pleased to have been found fully compliant in all areas covered by the inspection.

The school adopts a selective entry policy without being ruthless and seeks to provide an environment where all boys from diverse backgrounds will thrive academically. It emphasises continuity of education at 13+ and 16+ so that, although there are academic entry requirements at each point, they are geared to whether boys are suitable to move to the next stage rather than over-formulaic targets. We believe in an all-round education that exposes all boys to a wide range of experiences and opportunities. We also aim to attract boys from a diverse range of backgrounds, facilitated by a strong scholarship and bursary programme: over 50 boys here pay less than 20% of the fees and a great many more receive substantial financial support, with about £1.3m each year being put towards bursaries.

We place great emphasis on the value of Sport, Music and the Arts for the camaraderie, teamwork and self-motivation they instil, and encourage boys to explore their individual talents. Our extensive programme of extracurricular activities is wide-ranging and offers boys the opportunity to learn new skills and discover new interests outside the classroom. Boarding is at the heart of the school and all full-time members of the teaching staff are expected to contribute to the wider life of the school through involvement in the tutoring system and in activities outside the classroom.

The school's ongoing development programme has included the construction of a new Library (2003), Observatory & Planetarium (2003), a new Music School (2006) and a wonderful new theatre in St Luke's Church, on the edge of the estate (2015). Other developments have included renovation of the school dining halls and kitchens (2009), fitness suite (2010), staff common room (2011), sports pavilion (2012) and science department (2015).



## The Role

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We are looking to appoint an enthusiastic and flexible Rowing Coach to work across the school's full age range (7-18), who is able to support our rowing team to motivate the boys and inspire them to achieve at a high level.

The successful candidate will be expected to have a high level of rowing knowledge (either as a coach and/or through their experience as an athlete) and have the drive and enthusiasm to build on the recent accomplishments of the boat club. Candidates must also be willing to contribute fully to the life of the school, including evening duties, weekend events and fixtures and trips and coaching outside of term time.

Further details and access to our online application form can be found on our website [www.bedfordschool.org.uk/Academic-Staff-Vacancies](http://www.bedfordschool.org.uk/Academic-Staff-Vacancies)

## Benefits of Service

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Bedford School has high expectations of its staff and therefore looks to reward them with a competitive salary, beneficial conditions of service and opportunities for training and personal development.

Bedford is set in beautiful grounds and staff are welcome to make use of the extensive leisure and sporting facilities (which includes gym, swimming pool, tennis courts, squash courts etc.) for themselves and their immediate family.

A generous holiday allowance, pension scheme and private health care scheme with cash back benefits are available, and all staff enjoy free on-site parking. Lunch and free refreshments are available throughout the day.

## General Information

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Bedford School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Offers of appointment are subject to satisfactory references and DBS clearance.

## Application Process

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Applicants are asked to complete the School Application Form (CVs in place of an Application Form cannot be accepted) via our recruitment portal ([portal link](#)).



*Bedford School is part of The Harpur Trust*

# Rowing Coach

## Job Description

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role	<p><b>Job Title:</b> Rowing Coach</p> <p><b>Department:</b> Sports</p> <p><b>Location:</b> De Parys Avenue, Bedford</p> <p><b>Job Purpose:</b> To provide rowing coaching to teams, groups and individual pupils as required.</p> <p><b>Reporting Line:</b> Director of Rowing/Sport</p> <p><b>Hours:</b> As agreed with the Director of Rowing/Sport but the post-holder will be required to work as necessary to complete the job (subject to the Working Time Regulations 1998).</p>
Main duties and responsibilities	<p>This job description does not form part of the contract of employment and may be varied in accordance with the demands of the appointment.</p> <p><b>Your Professional Duties</b></p> <p>You are expected to act in accordance with the aims, policies and administrative procedures of the School.</p> <p><b>Specific Duties and Responsibilities</b></p> <p>The main duties and responsibilities of the Rowing Coach are as follows (this list is not exhaustive):</p> <ul style="list-style-type: none"> <li>• To provide rowing coaching and tuition to individual pupils, groups and teams at days and times as agreed with the Director of Rowing/Sport</li> <li>• To provide the Director of Rowing/Sport with information as required in relation to the progress of individuals and teams</li> <li>• To undertake any administrative work required</li> <li>• To prepare pupils for sporting qualifications if appropriate</li> <li>• To prepare pupils for competitions/matches (as appropriate) and encourage pupils to take up opportunities to develop their sport</li> </ul>

- To attend matches or other fixtures, as agreed with the Director of Rowing/Sport
- To act in a professional manner, maintaining good order among pupils and safeguarding their health and safety
- To promote and safeguard the welfare of children according to school policies and procedures
- To assist with any other reasonable duties as requested by the Director of Rowing/Sport
- To always promote equality, diversity and inclusion in all that the school does.

Responsibilities may be direct, joint or through devolved structures, but always in accordance with whole school policies. These details may be amended at any time by agreement, but in any case, will be reviewed through the appraisal process.

You may also be required to undertake such other comparable duties as the Trust requires from time to time.

## Person Specification – Rowing Coach

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	<b>Essential</b>  These are qualities without which the Applicant could not be appointed	<b>Desirable</b>  These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	<b>Method of assessment</b>
<b>Qualifications</b>	Relevant sports coaching qualifications		<i>Certificates</i>
<b>Experience</b>	Experience of sports coaching in a similar role  Able to demonstrate effective supervisory experience	Experience coaching in a school environment  Current full driving licence	<i>Application form, references, and interview</i>
<b>Skills and Knowledge</b>	Knowledge and understanding of relevant Health and Safety issues		<i>Application form, references, and interview</i>
<b>Personal competencies and qualities</b>	Strong communication skills  Effective organisational and time management skills  Able to supervise, manage and engage groups of children effectively  Positive, outgoing, and approachable.  Able to work well within a team and support team goals  Flexible approach to work		<i>Application form, references, and interview</i>